Dear [Name],

I hope this letter finds you in a moment of peace. I wanted to take a moment to reach out and remind you that it's okay to feel sad sometimes. Life can be challenging, and it's completely normal to experience ups and downs.

Remember, you are not alone in this. I am here for you, standing beside you as you navigate through these tough times. Take it one step at a time, and give yourself permission to feel what you need to feel.

Whenever you're ready, let's chat or even just sit together in silence. You have an incredible strength within you, and I believe in your ability to overcome this. Look after yourself, and don't hesitate to reach out if you need a listening ear.

Sending you warmth and hugs,

With love, [Your Name]