

Dear [Friend's Name],

I hope this message finds you well. I wanted to take a moment to express my sincere apologies for not being able to attend your milestone celebration on [Date]. I was truly looking forward to celebrating this special achievement with you.

Unfortunately, due to [brief explanation of the reason, e.g., a prior commitment, unexpected circumstances], I was unable to make it. Please know that missing this event was not an easy decision for me, and I deeply regret not being there to share in your joy.

Congratulations on your remarkable achievement! I admire all the hard work you've put in, and I would love to hear all about the celebration and the wonderful memories created that day. Please let me know when you're free to catch up; I would love to celebrate together in some way.

Thank you for your understanding. Once again, I am truly sorry for not being there.

Warm regards,
[Your Name]