Dear [Friend's Name],

As I sit down to write this letter, my heart is filled with mixed emotions. It's hard to believe that the time has come for us to say goodbye. You have been more than just a friend; you have been a constant source of support, laughter, and shared memories throughout my life.

From our childhood adventures to the late-night talks that lasted until dawn, each moment we've spent together has been a treasure that I will carry with me forever. I can't thank you enough for always being there, whether I was celebrating my successes or navigating the tough times.

As our paths diverge, I want you to know that you will always hold a special place in my heart. I will cherish our friendship and all the beautiful memories we created. Although distance may come between us, I believe our bond is strong enough to withstand it.

Please keep in touch, and remember that no matter where life takes us, you have a friend in me always. I wish you all the success and happiness in your new journey.

With all my love,

[Your Name]