Dear [Friend's Name],

As I sit down to write this letter, a flood of memories rushes through my mind--those moments we shared, the laughter we created, and the unwavering support you have given me. It's hard to believe that the time has come for us to part ways.

Thank you for always being there, for listening without judgment, and for standing by my side during my toughest days. Your kindness and strength have inspired me in more ways than I can express.

Though distance may separate us, know that our friendship will always hold a special place in my heart. I will carry the lessons and love you've given me as I embark on this new journey.

Please keep in touch, and remember that I am just a call or message away. I will cherish you and our memories forever.

With all my love, [Your Name]