Dear [Recipient's Name],

I was heartbroken to hear about your loss. Please accept my deepest condolences for the passing of your beloved [Deceased's Name]. During this difficult time, I want you to know that you are in my thoughts and prayers.

[Deceased's Name] was a remarkable person who touched the lives of many. I will always cherish the memories I have of the wonderful moments we shared. Their kindness and spirit will forever be remembered.

Should you need someone to talk to or help with anything, please do not hesitate to reach out. I am here for you.

With heartfelt sympathy,

[Your Name]