

# Dear [Friend's Name],

I hope this letter finds you well. I wanted to take a moment to share some feelings I've been grappling with regarding your recent actions.

Firstly, I want you to know how much I value our friendship. It's important to me, and that's why it pains me to bring this up. When you [describe the action], I felt [describe your feelings]. It caught me off guard and made me think about how our friendship is impacted.

I understand that we all make mistakes, and I truly appreciate your intentions. However, I believe that open communication can help us strengthen our bond. I'm here to discuss this whenever you're ready.

Thank you for considering my feelings. I am looking forward to hearing your thoughts.

Warm regards,  
[Your Name]