

Subject: Introduction to a Potential Mentee

Dear [Mentor's Name],

I hope this message finds you well. I am writing to introduce you to my friend, [Friend's Name], who is interested in seeking mentorship in [specific area or field]. I believe that your expertise and experience in this domain would be incredibly beneficial for them.

[Friend's Name] has a strong background in [brief description of friend's qualifications or experiences] and is eager to learn and grow under your guidance. I have no doubt that your mentorship would help them achieve their goals.

Thank you for considering this introduction. I am confident that the two of you would have a productive and meaningful exchange.

Best regards,

[Your Name]

[Your Contact Information]