

Surprise Birthday Party for [Friend's Name]

Dear [Friend's Name],

I hope this letter finds you well! I am writing to share an exciting secret that we have been planning for you. We want to throw you a surprise birthday party!

Party Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
- **Theme:** [Insert Theme]

Please keep this a secret, as we want to make it a memorable surprise! We will have food, drinks, games, and lots of fun with your closest friends and family.

RSVP by [Insert RSVP Date] so we can finalize the details. I can't wait to celebrate this special day with you!

Best,

[Your Name]