

# Partnership Proposal for Community Service Project

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a partnership between [Your Organization] and [Recipient Organization] for an upcoming community service project aimed at [briefly describe the project objective, e.g., improving local parks, supporting underprivileged families, etc.].

Our goal is to [explain the goal of the project and its expected impact]. We believe that your organization's involvement would be invaluable in achieving these objectives, leveraging your expertise and community reach.

We are looking to collaborate on the following:

1. [Detail specific roles/tasks for collaboration]
2. [Mention possible financial contributions or resource sharing]
3. [Outline any promotional support or shared publicity efforts]

We would love the opportunity to discuss this partnership further and explore how we can work together to make a meaningful impact in our community. Please let us know a convenient time for you to meet or if you prefer, we can discuss this over a call.

Thank you for considering this partnership proposal. We look forward to the possibility of working together to benefit our community.

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization]