

Dear [Recipient's Name],

I was heartbroken to hear about the passing of [Deceased's Name]. My thoughts are with you during this difficult time.

I often recall the wonderful afternoons we spent together at [Specify Place or Event], where [Deceased's Name] would share stories that made us all laugh. The way they [Mention a Personal Anecdote or Trait] truly made a lasting impression on me.

The memory of their [Mention another cherished memory] will always bring a smile to my face. It is hard to believe they are no longer with us, but I will forever cherish the moments we shared.

Please know that I am here for you and your family. If there's anything you need or if you just want to talk about [Deceased's Name], I'm just a phone call away.

[Your Name]