Dear [Recipient's Name],

I was heartbroken to hear about the passing of [Deceased's Name]. Please accept my deepest condolences during this difficult time. My thoughts are with you and your family.

[Deceased's Name] was a truly remarkable person who touched the lives of so many. I will always cherish the memories we shared, such as [insert a treasured memory]. Those moments will forever hold a special place in my heart.

As you navigate this painful journey, please remember that you are not alone. I am here for you-whether you need someone to talk to or simply to sit in silence together. May you find comfort in the love and memories you shared with [Deceased's Name].

With heartfelt sympathy,

[Your Name]