

Dear Valued Supplier,

We are writing to inform you of an important development regarding our company. As of [Acquisition Date], [Acquiring Company Name] has successfully acquired [Acquired Company Name]. This acquisition will enhance our capabilities and expand our offerings.

We value our partnership with you and want to assure you that this transition will not disrupt our existing agreements. We remain committed to our collaboration and continued business operations.

In the coming weeks, our team will reach out to discuss any updates to our processes or structures that may affect our partnership. We appreciate your cooperation and understanding during this transition period.

If you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Acquired Company Name]

[Contact Information]