Dear [Recipient's Name],

I was heartbroken to hear about the passing of [Deceased's Name]. Please know that my thoughts are with you and your family during this incredibly difficult time.

[Deceased's Name] was truly a remarkable person who touched the lives of many. Their kindness and spirit will always be remembered. I hope you find comfort in the love and memories you shared.

If you need anything--whether it's someone to talk to or help with day-to-day tasks--please don't hesitate to reach out. I am here for you.

With heartfelt condolences,

[Your Name]