

Condolence Letter

Date: [Insert Date]

Dear [Recipient's Name],

I was heartbroken to hear about the passing of your beloved [Relation, e.g., mother, father]. Please accept my deepest condolences for your loss. There are no words that can truly express the sorrow I feel for you during this difficult time.

[Relation's Name] was a wonderful person whose kindness and spirit touched the lives of so many. I will always remember [mention a fond memory or quality of the deceased]. Their legacy will live on in the hearts of all who knew them.

If there is anything you need or any way I can help, please do not hesitate to reach out. You are in my thoughts and prayers.

With heartfelt sympathy,

[Your Name]

[Your Contact Information]