

# Supplier Quality Assurance Checklist for Risk Management

To: [Supplier Name]

Date: [Insert Date]

Subject: Supplier Quality Assurance Checklist

Dear [Supplier Contact],

As part of our commitment to maintaining high-quality standards and effective risk management, we kindly ask you to complete the following Supplier Quality Assurance Checklist:

## Supplier Quality Assurance Checklist

1. Is there a documented quality management system in place?
2. Are you compliant with ISO 9001 or relevant industry standards?
3. What risk management processes do you have implemented?
4. Do you have a process for identifying and managing non-conformances?
5. How often do you conduct internal audits?
6. What training do you provide to your employees about quality assurance?
7. Can you provide recent performance metrics related to quality?
8. Do you have a contingency plan for supply chain disruptions?
9. How do you manage supplier quality and performance?
10. What is your procedure for continuous improvement?

Please complete this checklist and return it to us by [Insert Due Date]. Your prompt response will help us ensure a strong partnership built on quality and reliability.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]