

Dear [Recipient's Name],

Thank you for taking the time to address my recent complaint regarding [brief description of the issue]. I appreciate your efforts in resolving the matter promptly.

In order to improve our interactions and ensure a higher level of service in the future, I would like to kindly request additional feedback regarding the resolution process. Specifically, I am interested in understanding [specific areas of feedback you are seeking].

Your insights would be invaluable in helping me and others to navigate similar situations more effectively in the future.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]