

Follow-Up on Safety Incident Resolution

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Follow-Up on Safety Incident Resolution

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the recent safety incident that occurred on [insert incident date] at [insert location]. As we are committed to ensuring a safe working environment, I wanted to check on the status of the resolution actions that were discussed.

Could you please provide an update on the measures that have been implemented to address the concerns raised? Additionally, if there are any further steps planned to prevent similar incidents in the future, I would appreciate your insights.

Your feedback is vital for us to continuously improve our safety protocols and ensure the well-being of all team members.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]