

Announcement: Launch of New Cybersecurity Policy

Dear [Team/Employees/Staff],

We are excited to inform you about the launch of our new Cybersecurity Policy, which will take effect on [Effective Date]. This policy aims to enhance the security of our information systems and protect our organization's data from potential threats.

Key highlights of the policy include:

- Mandatory security training for all employees
- Guidelines for password management
- Protocols for reporting security incidents
- Access control measures for sensitive information

We encourage all team members to review the full policy document, which will be available on the company intranet starting [Date]. Your cooperation and adherence to these guidelines are crucial for maintaining a secure working environment.

Should you have any questions or require further information, please do not hesitate to reach out to the IT security team at [Contact Information].

Thank you for your attention and commitment to safeguarding our cybersecurity.

Sincerely,
[Your Name]
[Your Position]
[Company Name]