

Cybersecurity Policy Engagement Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our engagement to assist you with your cybersecurity policy development and implementation. This letter outlines the scope of our services and the terms of our engagement.

Scope of Services

Our services will include:

- Assessment of current cybersecurity policies and practices
- Development of tailored cybersecurity policies
- Implementation support and training for your team
- Ongoing monitoring and updates as necessary

Fees and Payment

Our fees for these services will be based on [insert fee structure]. Payment is due [insert payment terms].

Confidentiality

We will maintain the confidentiality of all sensitive information obtained during this engagement.

We look forward to working with you to enhance your cybersecurity posture. Please sign below to indicate your acceptance of this engagement.

Best regards,

[Your Name]

[Your Title]

[Your Company]

Acceptance

By signing below, you agree to the terms of this engagement:

[Client's Name]

Date: _____