

Dear [Recipient's Name],

I was deeply saddened to hear about the passing of [Deceased's Name]. Please accept my heartfelt condolences during this difficult time for you and your family.

[Deceased's Name] was a remarkable person who will be greatly missed. I remember [share a fond memory or attribute of the deceased].

Should you need any support or someone to talk to, please do not hesitate to reach out. My thoughts and prayers are with you and your family.

With deepest sympathy,

[Your Name]

[Your Contact Information]