

Condolence Letter

Date: [Insert Date]

Dear [Recipient's Name],

I was heartbroken to hear about the sudden passing of [Deceased's Name]. Please accept my deepest condolences during this difficult time.

[Deceased's Name] was a remarkable person who touched the lives of many. Their warmth, kindness, and spirit will be greatly missed.

If there is anything I can do to support you, please do not hesitate to reach out. My thoughts and prayers are with you and your family.

With heartfelt sympathy,

[Your Name]