Dear [Recipient's Name],

I was deeply saddened to hear about the tragic passing of [Deceased's Name]. Please accept my heartfelt condolences for your loss. [He/She/They] was a remarkable person who touched the lives of many.

In this difficult time, I want you to know that you are in my thoughts and prayers. Please don't hesitate to reach out if you need someone to talk to or if there is anything I can do to support you.

With deepest sympathy, [Your Name]