Dear [Recipient's Name],

I am deeply saddened to hear of your unexpected loss. Please know that my thoughts are with you during this incredibly difficult time.

Words may seem inadequate to express the sorrow you are feeling, but I want you to know that you are not alone. Lean on your friends and family for support; we are here for you.

Remember the beautiful moments and cherished memories you shared. They will always remain a part of your heart.

If you need someone to talk to or simply a shoulder to lean on, do not hesitate to reach out. I am here for you.

With heartfelt sympathy,

[Your Name]