

Dear [Family's Last Name] Family,

I am deeply saddened to hear of the passing of [Name of the Deceased]. Please accept my heartfelt condolences during this difficult time. [Name of the Deceased] was a remarkable individual who touched the lives of many, including those in my classroom.

As a teacher, it was a joy to witness [his/her/their] growth and passion for learning. [He/She/They] brought a unique light into our classroom, and I will forever cherish the memories we shared.

Please know that my thoughts are with you and your family. If there is anything I can do to support you, please do not hesitate to reach out.

With deepest sympathy,

[Your Name]
[Your Position]
[School Name]