

Supplier Fee Modification Proposal

Date: [Insert Date]

To: [Supplier Name]

From: [Your Company Name]

Subject: Proposal for Modification of Supplier Fees

Dear [Supplier Name],

We hope this message finds you well. As part of our ongoing efforts to align our interests and enhance our partnership, we would like to propose a modification to the current fee structure between our companies.

Over the past [duration], we have greatly appreciated the service and support provided by your team. In reviewing our current agreement, we believe that by adjusting the fees associated with [specific services or products], we can create a more equitable framework that benefits both parties.

We propose the following modifications:

- Adjustment of [specific fee or percentage] to [new fee or percentage].
- Introduction of performance-based incentives for timely deliveries.
- Reduction of fees for bulk orders of [specific products].

We believe these changes will not only reflect the value delivered but also foster a more sustainable and mutually beneficial partnership. We are open to discussing this proposal further and addressing any questions or concerns you may have.

Thank you for your attention and consideration. We look forward to your favorable response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]