

Annual Salary Review Endorsement

Date: [Insert Date]

To: [Employee Name]

From: [Manager/Supervisor Name]

Subject: Annual Salary Review Endorsement

Dear [Employee Name],

I am writing to formally endorse the review of your annual salary based on your performance and contributions over the past year. Your commitment and hard work have significantly impacted our team and the organization.

After thorough evaluation, I support the proposed adjustment to your salary, which reflects your achievements and aligns with our company's compensation structure.

Thank you for your continued dedication, and I look forward to celebrating your future successes.

Best regards,

[Manager/Supervisor Name]

[Title]

[Company Name]