

# Joint Venture Discussion Proposal

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company Name]  
[Recipient's Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am reaching out to discuss a potential joint venture opportunity between [Your Company Name] and [Recipient's Company Name]. Given our shared interests in [specific industry or area], I believe that collaborating could yield significant benefits for both parties.

We are particularly interested in exploring how our capabilities in [your company's strengths] could complement your expertise in [recipient's strengths]. I would love to schedule a meeting to discuss this possibility further and outline some preliminary ideas.

Please let me know a convenient time for you to meet, either in person or virtually. I look forward to the possibility of working together and hope to hear from you soon.

Thank you for considering this opportunity.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Phone Number]  
[Your Email Address]