

# Dear [Coworker's Name],

I hope this message finds you in great spirits! As you embark on this exciting new chapter in your career, I want to take a moment to express my heartfelt congratulations.

Your dedication and hard work have truly paid off, and I couldn't be more thrilled for you. This new opportunity is a testament to your talent and perseverance, and I have no doubt that you will excel in your new role.

While you will be greatly missed here, I am excited to see all the incredible things you will accomplish in the future. Keep shining bright and remember that we are all cheering you on from afar!

Wishing you all the success and happiness in this new adventure.

Warm regards,

[Your Name]