

Application for Employment Status Proof

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to request proof of my employment status at [Company Name]. I require this documentation for [explain purpose, e.g., applying for a loan, renting an apartment, etc.].

My details are as follows:

- Full Name: [Your Full Name]
- Employee ID: [Your Employee ID]
- Position: [Your Job Title]
- Department: [Your Department]

I would appreciate it if you could provide a letter confirming my employment status and any other relevant details. If you need any additional information from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]