

Petition for Comprehensive Relocation Package

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We the undersigned employees of [Department/Team Name] are writing to formally petition for a comprehensive relocation package in light of our upcoming transition to [New Location].

As we prepare for this significant move, we believe a comprehensive relocation package will not only benefit our team members but also enhance productivity and morale during this transition. We propose that the relocation package include the following:

- Coverage of moving expenses
- Assistance with temporary housing
- Support for finding new housing
- Travel expenses for house-hunting trips
- Reimbursement for closing costs or lease termination fees
- Family support services, if applicable

We understand that these requests may require review and consideration, and we appreciate your attention to this matter. We believe that implementing a comprehensive relocation package will contribute positively to our collective success as a company and support the wellbeing of our valued employees.

Thank you for your consideration. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Department/Team Name]

[Contact Information]

Signatures:

[Employee 1 Name] - [Title]

[Employee 2 Name] - [Title]

[Employee 3 Name] - [Title]

[Add more signatures as needed]