

Subject: Request for Feedback on Improvement

Dear [Supervisor's Name],

I hope this message finds you well. I am writing to request your feedback regarding my performance in [specific area or project] during the past few months. I value your insights and guidance, and I believe your input can greatly help me in identifying areas for improvement.

Specifically, I would appreciate your thoughts on the following:

- My handling of [specific task or responsibility]
- Areas where I excelled and can build upon
- Suggestions for skills or areas I can improve

Thank you for taking the time to provide your feedback. I am committed to my professional growth and look forward to your valuable insights.

Best regards,

[Your Name]

[Your Position]