

Stakeholder Engagement Letter

Date: [Insert Date]

To: [Insert Stakeholder Name]

Address: [Insert Stakeholder Address]

Dear [Stakeholder Name],

We are writing to invite you to participate in the stakeholder engagement process for the Environmental Impact Assessment (EIA) regarding [Project Name/Description]. We value your input and believe that your perspective is crucial to understanding the potential impacts of our project on the community and environment.

The EIA process aims to identify, assess, and mitigate any adverse effects that may arise from our project. Your feedback will help ensure that all concerns are addressed adequately.

We will be hosting a public meeting on [Insert Date] at [Insert Location] from [Insert Time]. This meeting will provide a platform for discussion and dialogue regarding the project and its anticipated impacts. Additionally, we would like to offer the opportunity for individual meetings should you be unable to attend the public session.

Please RSVP by [Insert RSVP Date] to confirm your attendance or to express your interest in a one-on-one meeting. You can reach us at [Insert Contact Information].

Thank you for considering this invitation. We look forward to your valuable input.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]