

Environmental Impact Assessment Feedback Solicitation

Date: [Insert Date]

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Organization Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are reaching out to solicit your feedback regarding the Environmental Impact Assessment (EIA) for the proposed [Project Name]. The EIA documents are designed to evaluate the potential environmental consequences of our project and we are committed to ensuring that all relevant stakeholders have an opportunity to contribute their insights.

We believe that your expertise and perspective will be invaluable in helping us identify any potential impacts and in guiding us toward environmentally responsible practices. The EIA report is available for your review at [insert website link or location where the EIA can be accessed].

We kindly ask that you provide your feedback by [Insert Feedback Deadline Date]. Your input can be sent via email to [Insert Email Address] or through mail to the above address.

Thank you for considering this important matter. We look forward to hearing from you.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]