

Letter of Concern Regarding Workplace Health Issues

Date: [Insert Date]

To: [Manager/Supervisor Name]

[Company Name]

[Company Address]

Dear [Manager/Supervisor Name],

I hope this message finds you well. I am writing to express my concerns regarding certain health issues that I believe are affecting our workplace environment. Recently, I have noticed [describe specific health issue, e.g., poor air quality, presence of mold, noise levels, etc.].

This issue has led to [explain effects, e.g., respiratory problems, decreased productivity, increased absenteeism, etc.]. As a team member committed to the well-being of our staff and the overall productivity of [Company Name], I feel it is important to bring this matter to your attention.

I kindly urge you to consider addressing this situation to ensure a safe and healthy workplace for all employees. I believe that with appropriate measures, we can improve our work environment significantly.

Thank you for taking the time to consider my concerns. I am looking forward to discussing this matter further with you.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]