

# Letter of Application for International Job Transfer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request an international job transfer to [desired location] as part of my career advancement. I believe that this opportunity will not only enhance my professional growth but also allow me to contribute more effectively to [Company's Name].

Having been with the company for [number of years], I have gained valuable experience in [your current role/department]. I am eager to bring this knowledge to [new location/team/department] and embrace the challenges that come with it.

I am excited about the possibility of working in [desired location] and would appreciate any support you can provide regarding this application. Thank you for considering my request. I look forward to discussing this opportunity further.

Sincerely,

[Your Name]