

Petition for Tuition Assistance Program Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request information regarding the Tuition Assistance Program available at [Institution/Organization Name]. As a [Your Year: e.g., incoming freshman, returning student, etc.] pursuing [Your Field of Study], I am eager to understand the options available to help support my educational expenses.

Specifically, I would like to inquire about the following:

- The eligibility criteria for the program
- The application process and deadlines
- Any documentation required for the application
- Details on the amount of assistance provided

Thank you for your attention to this matter. I look forward to your prompt response so that I can take the necessary steps to secure financial assistance for my education.

Sincerely,

[Your Name]