

Letter of Contesting Evaluation Outcome

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally contest the evaluation outcome regarding [specific evaluation/name of the contest] conducted on [date of evaluation]. I appreciate the effort put into the evaluation process; however, I believe there are several factors that warrant reconsideration.

Firstly, [briefly explain the first reason for contesting the outcome].

Secondly, [explain any additional reasons or provide supporting evidence].

In light of the above, I kindly request a reevaluation of my submission and the criteria applied in the assessment. I am confident that upon review, my work aligns more closely with the expectations outlined in the contest guidelines.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]

[Your Address]