

Letter of Gratitude for Job Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my sincere gratitude for the opportunity to join [Company's Name] as [Job Title]. I am thrilled to accept the job offer and am eager to contribute to your esteemed organization.

Thank you once again for this incredible opportunity. I look forward to working with you and the team at [Company's Name].

Warmest regards,

[Your Name]