

Subject: Thank You for the Promotion Opportunity

Dear [Manager's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for considering me for the potential promotion. Being recognized for my efforts means a great deal to me, and I truly appreciate the opportunity to advance within our team.

Working under your leadership has been both inspiring and motivating, and I am excited about the possibility of contributing even more to our organization's success. Thank you once again for your support and for believing in my capabilities.

Looking forward to our continued collaboration.

Sincerely,
[Your Name]
[Your Position]
[Your Contact Information]