

Dear [Candidate's Name],

We are pleased to confirm your interview for the position of [Job Title] at [Company Name].

Your interview is scheduled for [Date] at [Time]. It will take place at our office located at [Office Address]. Please let us know if you need any assistance with directions or if you have any questions prior to your interview.

We look forward to meeting you and discussing your application further.

Best regards,
[Your Name]
[Your Title]
[Company Name]
[Contact Information]