

# Interview Confirmation

Dear [Candidate's Name],

Thank you for your application for the [Job Title] position at [Company Name]. We are pleased to confirm your interview on [Date] at [Time]. The interview will take place at [Location].

Please arrive 10 minutes early and bring a copy of your resume and any other supporting documents you wish to share.

We look forward to meeting you!

Sincerely,

[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]