

Dear [Interviewer's Name],

I hope this message finds you well. I am writing to sincerely apologize for the inconvenience caused during my job interview scheduled on [date].

Unfortunately, [brief explanation of the reason, e.g., "due to unforeseen circumstances, I was unable to attend on the agreed date"]. I understand the importance of respecting your time and I regret any disruption this may have caused to your schedule.

I am genuinely interested in the opportunity to join [Company Name] and contribute to your team. If possible, I would greatly appreciate the chance to reschedule the interview at your convenience.

Thank you for your understanding. I look forward to the possibility of discussing my application further.

Warm regards,

[Your Name]

[Your Contact Information]

[Your LinkedIn Profile or other relevant links]