

Updated Bank Credentials Clarification

Date: [Insert Date]
To: [Recipient's Name]
From: [Your Name]
Subject: Clarification on Updated Bank Credentials

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide clarification regarding the recent updates to our bank credentials.

As of [Insert Date of Change], our bank account details have been modified. Please find the updated credentials below:

- **Bank Name:** [New Bank Name]
- **Account Number:** [New Account Number]
- **IBAN:** [New IBAN]
- **SWIFT/BIC:** [New SWIFT/BIC]

We kindly ask you to update your records accordingly to ensure seamless transactions in the future.

Should you have any questions or require further information, please do not hesitate to reach out.

Thank you for your attention to this matter.

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Your Phone Number]
[Your Email Address]