

# Notification of New Bank Account Details

Date: [Insert date]

Dear [Recipient's Name],

We hope this message finds you well. We would like to inform you that we have updated our bank account details. Please find the new banking information below:

## **New Bank Account Details:**

**Account Name:** [Account Name]

**Bank Name:** [Bank Name]

**Account Number:** [Account Number]

**IBAN:** [IBAN]

**SWIFT/BIC:** [SWIFT/BIC]

We kindly ask you to use these new details for any future transactions. If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your understanding and cooperation.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]