

Request for Admission Deferral

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
[College/University Name]
[College Address]
[City, State, Zip Code]

Dear Admissions Committee,

I hope this message finds you well. I am writing to formally request a deferral of my admission to [College/University Name] for the [year/semester] term due to unique travel opportunities that I believe will enrich my personal and educational experience.

As a newly admitted student, I am committed to making the most of my time at [College/University Name]. However, I have recently been presented with a chance to partake in [brief description of travel opportunity, e.g., a volunteer program, cultural exchange, etc.], which aligns with my educational goals and values. Participating in this experience will enhance my understanding of [related subjects or skills], and I am confident that it will contribute positively to my future studies.

I respectfully request to defer my enrollment to [specify date, e.g., Fall 2024], allowing me the opportunity to engage fully in this travel experience. I assure you that my commitment to [College/University Name] remains steadfast, and I look forward to rejoining the academic community post-travel.

Thank you for considering my request. I am eager to discuss this further, and I appreciate your understanding and support. Please feel free to reach out to me via email or phone.

Sincerely,

[Your Name]