

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally lodge a complaint regarding the failure to adhere to health regulations at [specific location or organization]. On [specific date], I observed several violations including [briefly describe the violations, e.g., lack of proper sanitation, improper food handling, etc.].

These actions not only put staff and customers at risk but also compromise the integrity of health standards set forth by [relevant governing body or health department]. I believe it is crucial for all establishments to maintain these regulations to ensure the safety and well-being of the community.

I urge you to investigate this matter promptly and to take necessary corrective measures to prevent such occurrences in the future. I appreciate your attention to this serious issue and look forward to your response.

Thank you for your attention to this matter.

Sincerely,
[Your Name]