

Sample Scholarship Appeal Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Scholarship Committee Name]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Subject: Scholarship Appeal

Dear [Scholarship Committee Name],

I hope this letter finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., sophomore] at [Your Institution] pursuing a degree in [Your Major]. I am writing to formally appeal the decision regarding my scholarship application for the [Scholarship Name].

Due to [briefly explain your circumstances, e.g., unexpected financial difficulties, personal challenges, etc.], I am struggling to meet my educational expenses. I believe that receiving this scholarship would significantly alleviate my financial burden and enable me to focus on my studies.

I have attached additional documents, including [list any supporting documents], to support my appeal and provide a clearer picture of my situation.

Thank you for considering my appeal. I deeply appreciate your time and understanding, and I hope for a favorable response. Please feel free to contact me if you need any further information.

Sincerely,

[Your Name]