

# Internship Request Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the software development internship position at [Company's Name] as advertised on [where you found the listing]. I am currently pursuing a [Your Degree] at [Your University] and have developed a strong foundation in programming languages such as [List of Relevant Languages] through my coursework and personal projects.

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its projects]. I am eager to apply my skills in a practical environment and contribute to your team while gaining valuable experience in the software development industry.

Enclosed is my resume, which provides further detail about my educational background and project experience. I would be grateful for the opportunity to discuss how I can contribute to your team during an internship, and I am looking forward to your positive response.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,

[Your Name]