

Dear [Teammate's Name],

I just wanted to reach out and express my heartfelt condolences during this difficult time. I cannot begin to imagine the pain you are going through, but please know that you are not alone.

As your teammate, I am here for you. If you need someone to talk to, to share memories, or simply to sit in silence, I am just a call away. Your well-being is important to all of us on the team.

Take all the time you need to grieve and heal. We are all here to support you in any way we can, both during this time and as you navigate what comes next.

Sending you much love and strength.

Sincerely,  
[Your Name]