

Confirmation of Attendance

Dear [Participant's Name],

We are pleased to confirm your attendance at the upcoming educational seminar titled [**Seminar Title**]. The details are as follows:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue/Location]
- **Speaker(s):** [Speaker Names]

Please arrive at least 15 minutes early for registration. We look forward to your participation and hope you find the seminar informative and enjoyable.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]